



Cox's Bazar Development Authority

CoxDA Bhaban, Circuit House Road, Cox's Bazar

www.coxda.gov.bd

Memo No: 25.47.2200.000.14.016.24/EOI-02/100

Date: 23 April 2024

Request for Expression of Interest (EOI)

| Government of the People's Republic of Bangladesh | | |
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| 1 | Ministry/Division | Ministry of Housing and Public Works |
| 2 | Agency | Cox's Bazar Development Authority |
| 3 | Procuring Entity Name | Member (Engineering), Cox's Bazar Development Authority. |
| 4 | Title of Service | Detail feasibility study for Biodiversity conservation related project considering Biodiversity Survey, Climate Resilience & Environmental Sustainability. |
| 5 | Procuring Entity District | Cox's Bazar |
| 6 | Expression of Interest for Selection of | Consulting Firm (National) |
| 7 | EOI Reference No | 25.47.2200.000.14.016.24/EOI-02/100 |
| 8 | Date | 23/04/2024 |
| Key Information | | |
| 9 | Procuring Sub-Method | Consulting Firm Selection Quality and Cost Based Selection (QCBS) |
| Funding Information | | |
| 10 | Budget and Source of Funds | GOB & Own Fund |
| 11 | Development Partner | N/A |
| Particular Information | | |
| 12 | Project Code | 202201320090 |
| 13 | Project Name | Preparation of Feasibility Study Report and Draft DPP for Proposed 2 Nos Projects of CoxDA. |
| 14 | EOI Closing Date and Time | 09/05/2024 and Time 02.00 pm |
| Information for Applicant | | |
| 15 | Brief Description of the Assignment | <p>The Assignment shall include but not limited to:</p> <ol style="list-style-type: none">Biodiversity Survey for Project Area at Cox's Bazar.Preparation of project proposal focusing on Climate Resilience, Environment Sustainability & Biodiversity Conservation.Prepare draft area plan for proposed project area.Acquiring all necessary information for proper implementation of proposed project.Develop preliminary architectural, structural, electrical, plumbing, water supply, sanitation, and hydrological designs for the intended project, with a focus on improving climate resilience and promoting environmental sustainability.Prepare draft cost estimation, draft income, economic and financial analysis of proposed projects focusing on economically viable.Preparation of the feasibility study report and Draft Development Project Proposal (DPP) for Biodiversity Conservation enhancing Climate Resilience, Environment Sustainability. |

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| | | viii. Other relevant services mentioned in the terms of Reference (TOR). |
| 16 | Experience, Resources and Delivery Capacity Required | <p>i. Must have 15 (Fifteen) years of experience in the field of consultancy services.</p> <p>ii. The consulting firm must demonstrate prior experience in preparing Feasibility Studies and DPP or similar services over the past 05 (five) years.</p> <p>iii. The Firm must submit updated Trade License, TIN, BIN, Tax Certificates, Bank solvency certificates.</p> <p>iv. An audit report of the previous 03 (three) years is required. The firm must have a yearly turnover of at least Tk. 1.5 Crore (One Crore Fifty Lakhs) for a minimum of one year. (Summary sheet of Turnover statement and year wise Audited financial reports of the firm should be enclosed);</p> <p>v. The Technical Personnel Of The Firm Must Meet The Requirements As Per The Terms Of Reference (ToR). The Terms of Reference (ToR) will be included in the Request for Proposal (RFP) sent to the consulting firm selected for the shortlist.</p> <p>vi. A Brochure of the consultancy firm containing details such year of formation, list of completed assignments along with completion certificates, list of ongoing assignments.</p> |
| 17 | Other Details | <p>i. Intending consulting firm will be selected and identified following short-listing process as per PPR-2008. RFP (Request for Proposal) will be issued to the short-listed firms from the office of the undersigned;</p> <p>ii. The interested firms must submit the applications (3 copies: 1 original & 2 copies) along with their required documents to the address given below: Room No-202, Member (Engineering), Cox's Bazar Development Authority, CoxDA Bhaban, Circuit House Road, Cox's Bazar.</p> |
| 18 | Association with foreign firms is | N/A |
| 19 | Duration of Consultancy | 02 (Two) Months |
| Procuring Entity Details | | |
| 20 | Name of the Official Inviting EOI | Lt. Col. Thasin Bin Alam, psc, Engrs |
| 21 | Designation of the Official Inviting EOI | Member (Engineering), Cox's Bazar Development Authority. |
| 22 | Address of the Official Inviting EOI | CoxDA Bhaban, Circuit House Road, Cox's Bazar. |
| 23 | Contact Details of the Official Inviting EOI | Phone: 02-334462526 Email: member.engineering@coxda.gov.bd |
| <ul style="list-style-type: none"> • No application/proposal will be accepted after the EOI's closing time. • The procuring entity reserves the right to accept or reject all EOI's | | |



Lt. Col. Thasin Bin Alam, psc, Engrs
Member (Engineering),
Cox's Bazar Development Authority.